



MINUTES
CIF-SAN DIEGO SECTION
EXECUTIVE COMMITTEE
THURSDAY, NOVEMBER 7, 2019 – 9:00 A.M.
CIF-SAN DIEGO SECTION OFFICE- BOARD ROOM

PRELIMINARY FUNCTIONS.....(ITEMS 1 – 5)

- 1. CALL TO ORDER / PUBLIC COMMENTS REGARDING OPEN/CLOSED SESSION ITEMS .....9:00 AM, Dr. Tim Glover, Chair
THE MEETING WAS CALLED TO ORDER AT- 10:05 A.M.
2. INTRODUCTIONS.....Info
Executive Committee Members:
Nancy Acerrio Tim Glover
Todd Cassen Dave Smola
Scott Giusti Anne Staffieri
CIFSDS Staff: Mr. Jerry Schniepp; Mr. John Labeta; Ms. Stacy Candia

- 3. ADJOURN TO CLOSED SESSION TO DISCUSS THE FOLLOWING:
• No Closed Session Items

REGULAR MEETING / OPEN SESSION

- 4. RECONVENE REGULAR MEETING, CALL TO ORDER / REPORT OUT OF CLOSED SESSION.....Dr. Tim Glover, Chair
The regular meeting of the Executive Committee was called to order at 10:05 AM by Chair, Dr. Timothy Glover. No additional reportable action was taken. Motion unanimously carried.
5. APPROVAL OF EXECUTIVE COMMITTEE AGENDA.....Dr. Tim Glover, Chair
It was moved by Mr. Dave Smola, seconded by Dr. Anne Staffieri, to adopt the Executive Committee agenda. Motion unanimously carried.

NON-ACTION ITEMS .....(ITEMS 6)

- 6. Timeline for Hiring a CIF San Diego Section Commissioner.....Dr. Tim Glover, Chair
• Dr. Glover presented and shared with the committee the section’s timeline information for the hiring of a new CIF Commissioner. A round-the-room discussion took place regarding the calendar needs of the section as it relates to the retirement and hiring of the section commissioner

ACTION ITEMS .....(NONE SUBMITTED)
No action items submitted.

EXECUTIVE COMMITTEE FIRST READ/ ACTION ITEM INFORMATION .....(NONE SUBMITTED)
No first read/action items submitted.

FIRST READINGS .....(NONE SUBMITTED)
No first read items submitted.

**INFORMATION ITEMS .....(ITEM 7)**

7. The Selection and Hiring Process of the CIFSDS for the position of CIFSDS Commissioner.....Dr. Tim Glover, Chair

- Dr. Glover thanked the State CIF office attorneys for their help and guidance with the agenda process of the hiring of a new section commissioner.
- Dr. Glover informed the committee that in order to ensure that the section process is completed with the highest of Integrity he needed to share and address the following items with all parties involved as Executive Committee members relating to Conflict of Interest and Government Code 1090.
- Dr. Glover shared the following information:  
The Conflict of interest law in California is somewhat complex and is covered by multiple bodies of statutes, but the basic tenet is that “(n)o public official at any level of state or local government shall make, participate in making or in any way attempt to use his or her official position to influence a government decision in which he or she knows or has reason to know he or she has a financial interest.” (Gov. Code § 87100.)
- Dr. Glover shared with the committee members that based on the above our CIF State attorneys suggest that any Committee member who is or may be applying for the CIF Commissioner position should recuse themselves from any discussion, interaction, deliberation and vote on the selection of the commissioner position.
- A round-the-room-discussion took place regarding Conflict of Interest and Government Code 1090. Dr. Glover also shared that based on the information he received by the CIF State attorneys and as the CIFSDS Board and Executive Committee Chair that we use Article (IV).A.3. of the sections Bylaws as an authority to appoint an Ad-Hoc committee of three (3) members to assist and organize the process of creating the screening and interview teams related to the hiring process of the commissioner position.
- Dr. Glover asked committee members if any member of the committee had an interest and is eligible without conflict or other time commitment concerns that may cause them to not be available to be a part of the Ad-Hoc Committee? At this time the following executive committee members, Ms. Nancy Acerrio, Mr. Todd Cassen, Mr. Dave Smola, and Mr. Scott Giusti, recused themselves from participating in the CIF Ad-Hoc Committee for the hiring of a new CIF Commissioner.
- As the Board and Executive Committee Chair, Dr. Glover then appointed the following executive committee members: Dr. Anne Staffieri, Dr. Karen Janney, and himself to serve as the CIF Ad-Hoc Committee for organizing the process, but not the hiring of the commissioner position. The interview committee of the section will drive the selection of the new commissioner.
- Dr. Glover shared that he would ask CIF Executive Assistant, Ms. Stacy Candia to assist the CIF Ad-Hoc Committee with the organization of shared calendar meeting dates and depth of timeline deadlines.
- Dr. Glover asked the committee members for any additional feedback or concerns? No comments, concerns, or feedback was stated or shared by the respective members of the committee. He thanked the committee for their time and dedication with the process of hiring of a new section commissioner

**ANNOUNCEMENT OF NEXT MEETING / ADJOURNMENT ..... Dr. Tim Glover, Chair**

8. The next meeting of the Executive Committee is scheduled for January 9, 2020, 9:00 AM; CIF- San Diego Section Office, Board Room. **THE MEETING WAS ADJOURNED AT: 10:20 AM.**