



MINUTES
CIF-SAN DIEGO SECTION
EXECUTIVE COMMITTEE
WEDNESDAY, SEPTEMBER 15, 2021 – 10:00 A.M.
VIRTUAL CONFERENCE MEETING

PRELIMINARY FUNCTIONS.....(ITEMS 1 – 6)

- 1. CALL TO ORDER / PUBLIC COMMENTS REGARDING OPEN/CLOSED SESSION ITEMS.....10:00 AM, Dr. Anne Staffieri, Chair
THE MEETING WAS CALLED TO ORDER AT- 10:03 A.M.

There was a call for public comments, no public comments submitted.

- 2. INTRODUCTIONS.....Info

Executive Committee Members:

Moises Aguirre Ron McCowan
Simon Canalez Anne Staffieri
Scott Giusti Dave Smola

CIFSDS Staff: Mr. Joe Heinz, Mr. Todd Cassen; Ms. Stacy Candia; Mr. Ron Marquez

- 3. CLOSED SESSION TO DISCUSS THE FOLLOWING.....Dr. Anne Staffieri, Chair

- No Closed Session Items

REGULAR MEETING / OPEN SESSION

- 4. RECONVENE REGULAR MEETING, CALL TO ORDER/REPORT OUT OF CLOSED SESSION..... Dr. Anne Staffieri, Chair
The regular meeting of the Executive Committee was called to order at 10:04 AM by Chair, Dr. Anne Staffieri. No additional reportable action was taken.

- 5. APPROVAL OF EXECUTIVE COMMITTEE AGENDA.....Dr. Anne Staffieri, Chair
It was moved by Mr. Scott Giusti, seconded by Mr. Dave Smola, to adopt the Executive Committee Agenda of September 15, 2021 and the minutes of May 6, 2021, as presented. Motion unanimously carried.

- 6. APPROVAL OF BOARD OF MANAGERS AGENDA.....Dr. Anne Staffieri, Chair
It was moved by Mr. Ron McCowan, seconded by Mr. Scott Giusti, to adopt the Board of Managers agenda. Motion unanimously carried.

NON-ACTION ITEMS .....(ITEMS 7-8)

- 7. CORRESPONDENCE.....Joe Heinz, Commissioner
The following correspondence was presented:

- Mr. Heinz informed the committee that the CIF-San Diego Section has received two public record requests (legal firm and private citizen) regarding the Division IV A State Regional Basketball Championship game held at Coronado High School vs. Orange Glen High School and the Cathedral Catholic High School/Lincoln High School incident. Currently, one of the requests has been fulfilled and submitted.

- Mr. Heinz informed the committee of Ms. Nancy Acerrio’s retirement. Ms. Acerrio held multiple positions over the years in our section’s athletic administration and governance (CIF Coordinating Council, Executive Committee, Board of Managers, CIF State Executive Council and Federated Council). Mr. Heinz commended Ms. Acerrio’s for her years of service and of her dedication towards high school athletics throughout the county and statewide. Ms. Acerrio will be nominated to receive a CIF Lifetime pass and will be missed.

8. COMMISSIONER’S REPORT.....Joe Heinz, Commissioner  
The following announcements and/or updates were presented:

- Mr. Heinz informed the committee of the CIFSDS audit information. Mr. Heinz shared that the CIFSDS will be placing a RFP out for a new auditor; CIFSDS bylaws require the section to have a new auditor after 3-5 years. Mr. Heinz shared that the section has made the decision to have an Audit Review. The Audit Review is permissible based on the CIFSDS bylaws and requirements of having a yearly audit. The audit will be performed by a Certified Public Account who will examine the section finances and financial statements of compliance. The cost of an Audit Review is less than one of a full audit. Mr. Heinz shared that due to the unforeseen circumstances of last year’s Covid -19 circumstances, most CIF sections throughout the state will be conducting Audit Reviews. The process of hiring a new auditor will take place in October.
- Mr. Heinz presented the committee with the information of the CIFSDS expense report.
- Mr. Heinz informed the committee of the recent restructuring and reorganization of CIF Staff. He shared that the section has had to re-evaluate job responsibilities and reclassify previous positions within the office support staff, and the position of the Events and Operations Coordinator. The position of the CIF Operations and Events Coordinator has been reclassified to the title of Operations, Events, and Finance Coordinator with a salary increase (\$15K) due to the financial duties assigned and responsibilities of the current position.

Mr. Heinz also shared the 2021-2022 fiscal impact of the information item. The reorganization and reclassification of the CIF staff, Commissioner’s Report item, #8C was for the committee’s information.

**ACTION ITEMS .....(NONE SUBMITTED)**  
*None submitted.*

**EXECUTIVE COMMITTEE FIRST READ/ ACTION ITEM INFORMATION .....(ITEMS 9-10)**

**9. Pursuant to a Motion to Suspend the Rules to allow item(s) 10 be considered for Action prior to a First Reading.**

It was moved by Mr. Dave Smola, seconded by Mr. Scott Giusti, to Suspend the Rules governing the order of business to permit item(s) 10 be considered for First Reading and Action at the same meeting. Motion unanimously carried.

**10. CIFSDS Selection and Designation of Officers, Commissioner, Joe Heinz**

The review and approval of the revised selection and designation of CIFSDS Officers to the Board of Managers, Executive Committee and Federated Council.

It was moved by Mr. Ron McCowan, seconded by Dr. Moises Aguirre, to approve the revised CIFSDS Selection and Designation of Officers to the Board of Managers, Executive Committee, and Federated Council as presented. Motion unanimously carried.

The voting bodies of the Executive Committee voted on the above item # 10 as follows:

Executive Committee Recommendation: In Favor 6 Opposed 0 Absent 0 Abstain 0

CIFSDS Commissioner’s: In Favor 2 Opposed 0

Motion unanimously carried by the voting bodies of the Executive Committee.

This item is presented for first read and action and will be submitted for Board of Managers action on October 6, 2021.

**FIRST READINGS .....(NONE SUBMITTED)**

*No first read item(s) submitted.*

**INFORMATION ITEMS .....(ITEM 11)**

- 11. CIF Symposium of September 27, 2021, Commissioner, Joe Heinz  
Mr. Heinz informed the committee of the 2021-2022, CIF Symposium that will be taking place on September 27, 2021, at Liberty Station Conference Center, 2600 Laning Road, San Diego, CA 92106.

**ANNOUNCEMENT OF NEXT MEETING / ADJOURNMENT.....Dr. Anne Staffieri, Chair**

- 12. The next meeting of the Executive Committee is scheduled for January 7, 2022, 10:00 AM; Virtual Conference, Via Zoom.  
**MEETING ADJOURNED AT 10:34 A.M.**