



MINUTES
CIF-SAN DIEGO SECTION
EXECUTIVE COMMITTEE
MAY 4, 2022 – 10:00 A.M.
CIF-SAN DIEGO SECTION OFFICE

PRELIMINARY FUNCTIONS.....(ITEMS 1 – 6)

- 1. CALL TO ORDER / PUBLIC COMMENTS REGARDING OPEN/CLOSED SESSION ITEMS.....10:00 AM, Dr. Anne Staffieri, Chair
THE MEETING WAS CALLED TO ORDER AT: 10:00 A.M.

There was a call for public comments, no public comments were presented.

- 2. INTRODUCTIONS.....Info

Executive Committee Members:

Table with 2 columns: Name and Title. Rows include Moises Aguirre (Anne Staffieri), Simon Canalez (Dave Smola), Scott Giusti (Anthony Thomas), and Ron McCowan.

CIFSDS Staff: Mr. Joe Heinz; Mr. Todd Cassen; Ms. Stacy Candia; Mr. Ron Marquez

- 3. ADJOURN TO CLOSED SESSION TO DISCUSS THE FOLLOWING.....Dr. Anne Staffieri, Chair
The Committee convened to Closed Session at 10:09 A.M. regarding the following:

- A. Public Employee Performance Evaluation/Contract: Commissioner, Government Code 54957
B. Public Employee Performance Evaluation/Contract Assistant Commissioner, Government Code 54957

REGULAR MEETING / OPEN SESSION

- 4. RECONVENE REGULAR MEETING, CALL TO ORDER/REPORT OUT OF CLOSED SESSION.....Dr. Anne Staffieri, Chair
The regular meeting of the Executive Committee was called to order at 10:40 AM by Chair, Dr. Anne Staffieri.

The following was reported out of Closed Session:

The committee reviewed the annual evaluation and contract of Mr. Joe Heinz, Commissioner, and contract of Mr. Todd Cassen, Assistant Commissioner of the CIF San Diego Section. The evaluation of the commissioner is based on a survey sent out to all the members of the Board of Managers as well as the observation of Mr. Heinz’s work by the Executive Committee.

This is the second evaluation of the Commissioner since he took office in 2020.

Mr. Heinz received overwhelming positive feedback regarding the summary evaluation of the commissioner’s survey. Mr. Heinz was commended for his resiliency and flexibility. His demonstration of leadership has been pivotal to the success of the section and its stakeholders.

The committee reviewed and recommended an extension of contracts that include increases of salary and a revised benefits structure over the three-year period to CIF Commissioner and Assistant Commissioner contracts pending San Diego Section Board of Managers approval.

5. APPROVAL OF EXECUTIVE COMMITTEE AGENDA.....Dr. Anne Staffieri, Chair
It was moved by Mr. Scott Giusti, seconded by Mr. Dave Smola, to adopt the Executive Committee Agenda of May 4, 2022, and the minutes of March 9, 2022, as presented. Motion carried with one abstention: Dr. Moises Aguirre.
6. APPROVAL OF BOARD OF MANAGERS AGENDA.....Dr. Anne Staffieri, Chair
It was moved by Mr. Ron McCowan, seconded by Mr. Anthony Thomas, to adopt the Board of Managers Agenda following the amended change, to include the Temporary Conference Placement of Victory Christian Academy High School to the first read/action items to the board agenda. With this amendment in place the agenda was approved as presented. Motion unanimously carried.

NON-ACTION ITEMS(ITEMS 7-8)

7. CORRESPONDENCE.....Joe Heinz, Commissioner
No correspondence submitted.
8. COMMISSIONER’S REPORT.....Joe Heinz, Commissioner
The following announcements and/or updates were presented:

- Mr. Heinz shared with the committee the 2021-2022 information of the CIF Lifetime Pass recipients. Retired Educator and Athletic Director of Hilltop High School, Ms. Nancy Acerrio, Retired Educator and Athletic Director of Tri-City Christian, Mr. Stan Bickley, Retiring Educator and Athletic Director of Escondido High School, Mr. Steve Bridges, Retiring Superintendent of Grossmont Union High School District, Ms. Theresa Kemper, Retiring Superintendent of Ramona Unified School District, Ms. Theresa Ketchum-Grace, Retiring Educator and Athletic Director of Rancho Buena Vista High School, Mr. Marty Nellis, Retiring Frontier Conference President, Mr. Cory Tatz, Retired Educator and Coastal Conference Scheduler, Ms. Corinne Brunn, and Retired Educator and Coach of Calexico High School, Mr. Keith Smith. Mr. Heinz looks forward to honoring this year’s recipients at the Annual CIF Luncheon taking place on May 31.
- Mr. Heinz presented the committee with the information of the CIFSDS expense report.

ACTION ITEMS(ITEMS 9-10)

9. **CIFSDS New School Membership Application, Logan Memorial Educational Campus, Assistant Commissioner, Todd Cassen**
The review and approval of the affiliate new school membership application, Logan Memorial Educational Campus.

It was moved by Dr. Moises Aguirre, seconded by Mr. Dave Smola, to approve the affiliate New School Membership Application of Logan Memorial Educational Campus as presented. Motion unanimously carried.

The voting bodies of the Executive Committee voted on the above item # 9 as follows:

Executive Committee Recommendation: In Favor 7 Opposed 0 Absent 0 Abstain 0

CIFSDS Commissioner’s: In Favor 2 Opposed 0

Motion unanimously carried by the voting bodies of the Executive Committee.

This item is being presented for action and will be submitted for Board of Managers action on May 18, 2022.

10. **The 2022-2023, CIFSDS Budget Proposal, Commissioner, Joe Heinz**
The review and approval of the 2022-2023 CIFSDS Budget.

It was moved by Mr. Scott Giusti, seconded by Dr. Moises Aguirre, to approve the 2022-2023, CIFSDS Budget Proposal as presented. Motion unanimously carried.

The voting bodies of the Executive Committee voted on the above item # 10 as follows:

Executive Committee Recommendation: In Favor 7 Opposed 0 Absent 0 Abstain 0

CIFSDS Commissioner's: In Favor 2 Opposed 0

Motion unanimously carried by the voting bodies of the Executive Committee.

This item is being presented for action and will be submitted for Board of Managers action on May 18, 2022.

EXECUTIVE COMMITTEE FIRST READ/ ACTION ITEM INFORMATION(ITEMS 11-13)

11. Pursuant to a Motion to Suspend the Rules to allow item(s) 12-13 be considered for Action prior to a First Reading.

It was moved by Dr. Moises Aguirre, seconded by Mr. Anthony Thomas, to Suspend the Rules governing the order of business to permit item(s) 12-13 be considered for First Reading and Action at the same meeting. Motion unanimously carried.

12. CIFSDS Renewal of Full School Membership Application, Calexico Mission School, Assistant Commissioner, Todd Cassen

The review and approval of the renewal of the full school membership application, Calexico Mission School.

It was moved by Mr. Simon Canalez, seconded by Dr. Moises Aguirre, to approve the renewal of the Full School Membership Application of Calexico Mission School as presented. Motion unanimously carried.

The voting bodies of the Executive Committee voted on the above item # 12 as follows:

Executive Committee Recommendation: In Favor 7 Opposed 0 Absent 0 Abstain 0

CIFSDS Commissioner's: In Favor 2 Opposed 0

Motion unanimously carried by the voting bodies of the Executive Committee.

This item is being presented for first read and action and will be submitted for Board of Managers action on May 18, 2022.

13. CIFSDS Selection and Designation of Officers, Commissioner, Joe Heinz

The review and approval of the selection and designation of CIFSDS Officers to the Board of Managers, Executive Committee and Federated Council.

It was moved by Dr. Moises Aguirre, seconded by Mr. Dave Smola, to approve the CIFSDS Selection and Designation of Officers to the Board of Managers, Executive Committee, and Federated Council as presented. Motion unanimously carried.

The voting bodies of the Executive Committee voted on the above item # 13 as follows:

Executive Committee Recommendation: In Favor 7 Opposed 0 Absent 0 Abstain 0

CIFSDS Commissioner's: In Favor 2 Opposed 0

Motion unanimously carried by the voting bodies of the Executive Committee.

This item is being presented for first read and action and will be submitted for Board of Managers action on May 18, 2022.

FIRST READINGS(ITEM 14)

- 14. **N. County Conference, Football Playoffs Post-Season Divisional Placement, Assistant Commissioner, Todd Cassen**
The proposal of the N. County Conference Football Playoffs Postseason Divisional Placement Proposal.

This item was presented for first read and will be submitted for board action on October 5, 2022.

INFORMATION ITEMS(ITEMS 15-18)

- 15. CIF Meeting Dates, 2022-2023, Commissioner, Joe Heinz
Mr. Heinz informed the committee of the 2022-2023 CIFSDS meeting dates.
- 16. CIF Yearly Forms, Commissioner, Joe Heinz
Mr. Heinz informed the committee of the CIFSDS yearly forms and section deadline dates of the forms (CIF State Representatives to League, CIFSDS Agreement, and Conflict of Interest). The information and forms will be placed in the Board agenda of May 18.
- 17. CIFSDS Spring Assessment Fees, Commissioner, Joe Heinz
Mr. Heinz informed the committee of the spring assessment fees information. He shared that the section would not be collecting school spring assessments for this spring 2022. The CIF State received a California Department of Education grant that was shared with the sections to offset some of the losses the sections sustained during the Covid-19 pandemic. Mr. Heinz thanked the committee for their support of the section during the trying times of the pandemic. The regular assessment schedule for fees will commence in the fall of 2022.
- 18. CIFSDS Annual Appreciation Luncheon on May 31, 2022, 11:30 AM; Liberty Station Conference Center, Commissioner, Joe Heinz
Mr. Heinz invited the committee to attend the CIFSDS Annual Appreciation Luncheon of Tuesday, May 31, 2022, 11:30 A.M., Liberty Station Conference Center. The section honors its partners and numerous individuals (Lifetime Passes, Model Coaches of the Year, Athletic Directors of the Year, and Distinguished Service Awards).

ANNOUNCEMENT OF NEXT MEETING / ADJOURNMENT.....Dr. Anne Staffieri, Chair

- 19. The next meeting of the Executive Committee is scheduled for September 14, 2022, 10:00 AM, CIF San Diego Section Office, Board Room. THE MEETING WAS ADJOURNED AT 11:45 A.M.