



CIFSDS - TEACHING SPORTSMANSHIP SINCE 1960



MINUTES
CIF-SAN DIEGO SECTION
EXECUTIVE COMMITTEE
MARCH 9, 2022 – 10:00 A.M.
CIF-SAN DIEGO SECTION OFFICE

PRELIMINARY FUNCTIONS.....(ITEMS 1 – 6)

- 1. CALL TO ORDER / PUBLIC COMMENTS REGARDING OPEN/CLOSED SESSION ITEMS.....10:00 AM, Dr. Anne Staffieri, Chair
THE MEETING WAS CALLED TO ORDER AT- 10:03 A.M.

There was a call for public comments, no public comments submitted.

- 2. INTRODUCTIONS.....Info

Executive Committee Members:

- Simon Canalez Ron McCowan
Scott Giusti Dave Smola
Anne Staffieri Anthony Thomas

CIFSDS Staff: Mr. Todd Cassen; Ms. Stacy Candia; Mr. Ron Marquez

CIFSDS Staff Not in Attendance: Mr. Joe Heinz

Committee Member Not in Attendance: Dr. Moises Aguirre

- 3. ADJOURN TO CLOSED SESSION TO DISCUSS THE FOLLOWING.....Dr. Anne Staffieri, Chair
The Committee convened to Closed Session at 10:03 AM. No Closed Session items were reported on for the following:

- A. Public Employee Performance Evaluation/Contract: Commissioner, Government Code 54957
B. Public Employee Performance Evaluation/Assistant Commissioner, Government Code 54957

REGULAR MEETING / OPEN SESSION

- 4. RECONVENE REGULAR MEETING, CALL TO ORDER/REPORT OUT OF CLOSED SESSION.....Dr. Anne Staffieri, Chair
The regular meeting of the Executive Committee was called to order at 10:15 AM by Chair, Dr. Anne Staffieri. No additional reportable action was taken.

- 5. APPROVAL OF EXECUTIVE COMMITTEE AGENDA.....Dr. Anne Staffieri, Chair
It was moved by Mr. Scott Gisuti, seconded by Mr. Ron McCowan, to adopt the Executive Committee Agenda of March 9, 2022, and the minutes of January 7, 2022, as presented. Motion unanimously carried.

- 6. APPROVAL OF BOARD OF MANAGERS AGENDA.....Dr. Anne Staffieri, Chair
It was moved by Mr. Scott Giusti, seconded by Mr. Anthony Thomas, to adopt the Board of Managers Agenda as presented. Motion unanimously carried.

NON-ACTION ITEMS(ITEMS 7-8)

7. CORRESPONDENCE.....Todd Cassen, Asst. Commissioner
No correspondence submitted.

8. COMMISSIONER’S REPORT.....Todd Cassen, Asst. Commissioner
The following announcements and/or updates were presented:

- Mr. Cassen presented the committee with the information of the 2020-2021, CIFSDS Audit Review Report. The audit review was completed by Evergreen Alliance CPA and was reviewed by the CIFSDS Finance and Audit Committee on February 16, 2022. He shared that it was the section’s first year working with the Evergreen Alliance CPA firm.

Mr. Marquez shared the information of the Independent Accountants’ Review Report that was performed by Evergreen Alliance. He informed the committee that the report equates to an unqualified audit; if a full audit had taken place. The following section information was reviewed and shared with the committee members that included: Statement of Financial Position, Statement of Activities, Statement of Functional Expenses, Statement of Cash Flow, rental information of the section office, etc.

Mr. Marquez informed the committee that it was recommended that the section have a new Actuarial Report done to review retirees’ information, reserves, and benefits. He shared that the last Actuarial Report was done in 2014. The section has added the cost of an Actuarial Report to the 2022-2023 projected budget (10K). The information and CIFSDS Audit Review Report will be shared at the next board meeting of March 23.

A round-the-room discussion took place regarding the 2020-2021 audit review of the CIFSDS.

The 2020-2021, CIFSDS Audit and information of the audit was reviewed by the committee at the meeting of March 9. No additional reportable recommendations or action was taken.

- Mr. Cassen presented the committee with the information of the CIFSDS expense report.
- Mr. Cassen informed the committee members that a slate of officers for the 2022-2023 school year will be brought forward to the board meeting of May 18 for the board’s review and voting.

ACTION ITEMS(ITEMS 9-11)

9. Division V Enrollment Cap, Coastal Conference President, Matt Hannan

The review of the Division V Enrollment Cap of the Coastal, Southern, Southeastern, and Frontier Conferences.

It was moved by Mr. Scott Giusti, seconded by Mr. Dave Smola, to approve the proposal of the Division V Enrollment Cap in the sports of girls volleyball, boys basketball, girls basketball, boys soccer, girls soccer, baseball, and softball of the Coastal, Southern, Southeastern, and Frontier Conferences as presented. Motion unanimously failed.

The voting bodies of the Executive Committee voted on the above item # 9 as follows:

Executive Committee Recommendation: In Favor 0 Opposed 6 Absent 1 Abstain 0

CIFSDS Commissioner's: In Favor 0 Opposed 2

Motion unanimously failed by the voting bodies of the Executive Committee.

10. **CIFSDS New School Membership Application, Cristo Rey San Diego High School, Assistant Commissioner, Todd Cassen**
The review and approval of the new school membership application, Cristo Rey San Diego High School.

It was moved by Mr. Dave Smola, seconded by Mr. Simon Canalez, to approve the proposal of the new school membership application, Cristo Rey San Diego High School as presented. Motion unanimously carried.

The voting bodies of the Executive Committee voted on the above item # 10 as follows:

Executive Committee Recommendation: In Favor 6 Opposed 0 Absent 1 Abstain 0

CIFSDS Commissioner's: In Favor 2 Opposed 0

Motion unanimously carried by the voting bodies of the Executive Committee.

11. **CIFSDS Master Calendar 2022-2023, Assistant Commissioner, Todd Cassen**
The review and approval of the CIFSDS Master Calendar, 2022-2023.

It was moved by Mr. Ron McCowan, seconded by Mr. Anthony Thomas, to approve the proposal of the CIFSDS Master Calendar, 2022-2023 as presented. Motion unanimously carried.

The voting bodies of the Executive Committee voted on the above item # 11 as follows:

Executive Committee Recommendation: In Favor 6 Opposed 0 Absent 1 Abstain 0

CIFSDS Commissioner's: In Favor 2 Opposed 0

Motion unanimously carried by the voting bodies of the Executive Committee.

EXECUTIVE COMMITTEE FIRST READ/ ACTION ITEM INFORMATION(ITEMS 12-13)

12. **Pursuant to a Motion to Suspend the Rules to allow item(s) 13 be considered for Action prior to a First Reading.**

It was moved by Mr. Simon Canalez, seconded by Mr. Dave Smola, to Suspend the Rules governing the order of business to permit item(s) 13 be considered for First Reading and Action at the same meeting. Motion unanimously carried.

13. **The CIFSDS Adoption of Resolution AB 361, Commissioner, Joe Heinz**
The review and approval of the adoption of Resolution AB 361.

It was moved by Mr. Ron McCowan, seconded by Mr. Dave Smola, to approve the proposed CIFSDS adoption of Resolution AB 361, as presented. Motion unanimously carried.

The voting bodies of the Executive Committee voted on the above item # 13 as follows:

Executive Committee Recommendation: In Favor 6 Opposed 0 Absent 1 Abstain 0

CIFSDS Commissioner's: In Favor 2 Opposed 0

Motion unanimously carried by the voting bodies of the Executive Committee.

FIRST READINGS(ITEMS 14-15)

14. **CIFSDS New School Membership Application, Logan Memorial Educational Campus, Assistant Commissioner, Todd Cassen**
The proposal of the new school membership application, Logan Memorial Educational Campus.

This item was presented for first read and will be submitted for board action on May 18, 2022.

15. **The 2022-2023, CIFSDS Budget Proposal, Commissioner, Joe Heinz**
The proposal of the 2022-2023 CIFSDS Budget.

This item was presented for first read and will be submitted for board action on May 18, 2022.

INFORMATION ITEMS(ITEMS 16-18)

16. **CIFSDS Dues, Asst. Commissioner, Todd Cassen**
Mr. Cassen informed the committee of the CIF Dues information for 2022-2023. Currently the section is not seeing the need for an emergency/one-time assessment increase as in the previous 2020-2021, school year. The dues of the section will be sent to member schools in late spring upon a May review of the dues.

17. **Health and Safety Update, Asst. Commissioner, Todd Cassen**
Mr. Cassen informed the committee of the termination of the K-12 mask mandate after March 11. The mask requirement effects the sport of boys volleyball. He shared that some member schools/or district may still require masks; he strongly recommend the schools or districts doing so make visiting schools aware of the requirement prior to the athletic contest or event. He shared that "Mega Events" have remained at 1K for indoor events.

18. **CIF Lifetime Passes, Commissioner, Joe Heinz**
Mr. Cassen asked the committee to please submit the name of any nominees that have made a significant contribution to the section and its member schools to the section office. This year's honorees will be recognized for their lifetime passes at the Board meeting of May 18, 2022 and honored at the annual end of the year luncheon.

ANNOUNCEMENT OF NEXT MEETING / ADJOURNMENT.....Dr. Anne Staffieri, Chair

19. The next meeting of the Executive Committee is scheduled for May 4, 2022, 10:00 AM, CIF San Diego Section Office, Board Room.
MEETING ADJOURNED AT 11:22 A.M.

