

CIFSDS - TEACHING SPORTSMANSHIP SINCE 1960  
MINUTES

CIF-SAN DIEGO SECTION  
BOARD OF MANAGERS MEETING  
MAY 18, 2022 – 10:00 AM  
CIF SAN DIEGO SECTION OFFICE



**PRELIMINARY FUNCTIONS.....(ITEMS 1-6)**

1. CALL TO ORDER / PUBLIC COMMENTS REGARDING OPEN/CLOSED SESSION ITEMS .....10:00 AM, Dr. Anne Staffieri, Chair  
THE MEETING WAS CALLED TO ORDER AT- 10:03 A.M.

There was a call for public comments, no public comments were presented.

2. INTRODUCTIONS.....Info

Moises Aguirre	Mike Haupt	Damon Patterson
Eric Brown	Patrick Keeley	Roger Ruvalcaba
Simon Canalez	Theresa Ketchem-Grace	Dave Smola
Benjamin Churchill	Richard Lawrence	Anne Staffieri
Scott Giusti	Ron McCowan	Anthony Thomas
Genevieve Hann	Mark Miller	
Matt Hannan	Vernon Moore	

CIFSDS Staff: Mr. Joe Heinz; Mr. Todd Cassen; Ms. Stacy Candia; Mr. Ron Marquez

Board Members Not in Attendance: Mr. Steve Baum; Mr. Joseph Clevenger; Ms. Isla Garza- Gonzalez; Dr. Patrick Hefflin; Ms. Mary Beth Kastan; Mr. Dave LeMaster; Mr. David MacLeod; Mr. Luis Martinez; Mr. Karl Mueller; Ms. Angelita Ortiz; Mr. Celso Ruiz; Mr. Mark Stevens; Mr. Mariano Velez.

3. CLOSED SESSION TO DISCUSS THE FOLLOWING:  
The Board convened to Closed Session at 10:14 A.M. No Closed Session items were reported on for the following:

- A. *Public Employee Performance Evaluation: Commissioner, Government Code 54957.6*
- B. *Public Employee Performance Evaluation: Assistant Commissioner, Government Code 54957.6*

**REGULAR MEETING / OPEN SESSION**

4. RECONVENE REGULAR MEETING, CALL TO ORDER / REPORT OUT OF CLOSED SESSION..... Dr. Anne Staffieri, Chair  
The regular meeting of the Board of Managers was called to order at 10:24 AM by Chair, Dr. Anne Staffieri. No additional reportable action was taken.
5. ADOPT BOARD OF MANAGERS' AGENDA ..... Dr. Anne Staffieri, Chair  
It was moved by Ms. Theresa Ketchum-Grace, seconded by Mr. Dave Smola, to adopt the Board of Managers' Agenda as presented. Motion unanimously carried.
6. APPROVAL OF MINUTES, BOARD OF MANAGERS MEETING, MARCH 23, 2022 ..... Dr. Anne Staffieri, Chair

It was moved by Mr. Ron McCowan, seconded by Mr. Scott Giusti, to approve the minutes of the March 23, 2022, meeting as presented. Motion unanimously carried.

**NON-ACTION ITEMS .....(ITEMS 7-8)**

- 7. CORRESPONDENCE ..... Joe Heinz, Commissioner  
No correspondence submitted.
- 8. COMMISSIONER’S REPORT ..... Joe Heinz, Commissioner  
The following announcements and/or updates were presented:
  - Mr. Heinz informed the board of the selection of the CIF Lifetime Pass recipients (Ms. Nancy Acerrio, Mr. Stan Bickley, Mr. Steve Bridges, Ms. Theresa Kemper, Ms. Theresa Ketchum Grace, Mr. Marty Nellis, Mr. Cory Tatz, Ms. Corinne Brunn, Mr. Keth Smith). The awarded honorees will be recognized and will receive their passes at the annual CIF Appreciation luncheon of May 31.

**CONSENT AGENDA ..... Dr. Anne Staffieri, Chair (NONE SUBMITTED)**  
*No consent item(s) submitted.*

**ROLL CALL VOTE FOR CONSENT AGENDA ..... Dr. Anne Staffieri, Chair (NONE SUBMITTED / NO ROLL CALL REQUIRED)**

- |   |  |  |
|---|--|--|
| <input type="checkbox"/> Moises Aguirre       | <input type="checkbox"/> Mike Haupt            | <input type="checkbox"/> Vernon Moore    |
| <input type="checkbox"/> Ward Andrus          | <input type="checkbox"/> Patrick Hefflin       | <input type="checkbox"/> Karl Mueller    |
| <input type="checkbox"/> Steve Baum           | <input type="checkbox"/> Mary Beth Kastan      | <input type="checkbox"/> Angelita Ortiz  |
| <input type="checkbox"/> Eric Brown           | <input type="checkbox"/> Patrick Keeley        | <input type="checkbox"/> Damon Patterson |
| <input type="checkbox"/> Simon Canalez        | <input type="checkbox"/> Theresa Ketchem-Grace | <input type="checkbox"/> Celso Ruiz      |
| <input type="checkbox"/> Benjamin Churchill   | <input type="checkbox"/> Richard Lawrence      | <input type="checkbox"/> Roger Ruvalcaba |
| <input type="checkbox"/> Joseph Clevenger     | <input type="checkbox"/> Dave LeMaster         | <input type="checkbox"/> Dave Smola      |
| <input type="checkbox"/> Isla Garza- Gonzalez | <input type="checkbox"/> David MacLeod         | <input type="checkbox"/> Anne Staffieri  |
| <input type="checkbox"/> Scott Giusti         | <input type="checkbox"/> Luis Martinez         | <input type="checkbox"/> Mark Stevens    |
| <input type="checkbox"/> Genevieve Hann       | <input type="checkbox"/> Ron McCowan           | <input type="checkbox"/> Mariano Velez   |
| <input type="checkbox"/> Matt Hannan          | <input type="checkbox"/> Mark Miller           |  |

**ACTION ITEMS .....(ITEMS 9-12)**

- 9. **Approval of Amendment to Employment Contract with CIF Commissioner, Superintendent, Dr. Anne Staffieri, Ed.D., Chair**  
The review and approval of the Amendment to the Employment Contract with CIF San Diego Section Commissioner.

It was moved by Dr. Eric Brown, seconded by Dr. Patrick Keeley, to approve the Amendment to Employment Contract with CIF San Diego Section Commissioner as presented. Motion unanimously carried.

The voting bodies of the Board voted on the above item # 9 as follows:

Ayes 19 Noes 0 Absent 13 Abstain 0 Decision: **MOTION CARRIED**

Motion unanimously carried by the voting bodies of the Board.

- 10. **Approval of Amendment to Employment Contract with CIF Asst. Commissioner, Superintendent, Dr. Anne Staffieri, Ed.D., Chair**  
The review and approval of the Amendment to Employment Contract with CIF San Diego Section Assistant Commissioner.

It was moved by Mr. Matt Hannan, seconded by Dr. Moises Aguirre, to approve the Amendment to Employment Contract with CIF San Diego Section Assistant Commissioner as presented. Motion unanimously carried.

The voting bodies of the Board voted on the above item # 10 as follows:

Ayes 19 Noes 0 Absent 13 Abstain 0 Decision: **MOTION CARRIED**

Motion unanimously carried by the voting bodies of the Board.

**11. CIFSDS New School Membership Application, Logan Memorial Educational Campus, Assistant Commissioner, Todd Cassen**

The review and approval of the affiliate new school membership application, Logan Memorial Educational Campus.

It was moved by Mr. Dave Smola, seconded by Dr. Richard Lawrence, to approve the affiliate New School Membership Application of Logan Memorial Educational Campus as presented. Motion unanimously carried.

The voting bodies of the Board voted on the above item # 11 as follows:

Ayes 19 Noes 0 Absent 13 Abstain 0 Decision: **MOTION CARRIED**

Motion unanimously carried by the voting bodies of the Board.

**12. The 2022-2023, CIFSDS Budget Proposal, Commissioner, Joe Heinz**

The review and approval of the 2022-2023 CIFSDS Budget.

It was moved by Mr. Ron McCowan, seconded by Ms. Theresa Ketchum-Grace, to approve the proposed 2022-2023, CIFSDS Budget Proposal as presented. Motion unanimously carried.

The voting bodies of the Board voted on the above item # 12 as follows:

Ayes 19 Noes 0 Absent 13 Abstain 0 Decision: **MOTION CARRIED**

Motion unanimously carried by the voting bodies of the Board.

**BOARD OF MANAGERS FIRST READ/ ACTION ITEM INFORMATION ..... (ITEMS 13-16)**

**13. (Pursuant to a Motion to Suspend the Rules to allow item(s) 14-16 considered for First Read and Action at the same meeting).**

It was moved by Mr. Simon Canalez, seconded by Mr. Mark Miller, to Suspend the Rules governing the order of business to permit item(s) 14-16 be considered for First Reading and Action at the same meeting. Motion unanimously carried.

**14. CIFSDS Renewal of Full School Membership Application, Calexico Mission School, Assistant Commissioner, Todd Cassen**

The review and approval of the renewal of the full school membership application, Calexico Mission School.

It was moved by Mr. Scott Giusti, seconded by Dr. Vernon Moore, to approve the renewal of the Full School Membership Application of Calexico Mission School as presented. Motion unanimously carried.

The voting bodies of the Board voted on the above item # 14 as follows:

Ayes 19 Noes 0 Absent 13 Abstain 0 Decision: **MOTION CARRIED**

Motion unanimously carried by the voting bodies of the Board.

**15. CIFSDS Selection and Designation of Officers, Commissioner, Joe Heinz**

The review and approval of the selection and designation of CIFSDS Officers to the Board of Managers, Executive Committee and Federated Council.

It was moved by Mr. Dave Smola, seconded by Dr. Benjamin Churchill, to approve the CIFSDS Selection and Designation of Officers to the Board of Managers, Executive Committee, and Federated Council as presented. Motion unanimously carried.

The voting bodies of the Board voted on the above item # 15 as follows:

Ayes 19 Noes 0 Absent 13 Abstain 0 Decision: **MOTION CARRIED**

Motion unanimously carried by the voting bodies of the Board.

**16. Temporary Conference Placement for Victory Christian Academy High School, Commissioner, Joe Heinz**

The review and approval of the Temporary Conference Placement for Victory Christian Academy High School into the Metro, Coastal, and Frontier conferences for the 2022-2023 athletic calendar year.

It was moved by Dr. Eric Brown, seconded by Mr. Ron McCowan, to approve the Temporary Conference Placement for Victory Christian Academy High School into the Metro (Boys & Girls Basketball), Coastal (8 Player Football), Frontier (Baseball, Cross Country, Softball, Track & Field, and Boys & Girls Volleyball) conferences for the 2022-2023 athletic calendar year as presented. Motion unanimously carried.

The voting bodies of the Board voted on the above item # 16 as follows:

Ayes 19 Noes 0 Absent 13 Abstain 0 Decision: **MOTION CARRIED**

Motion unanimously carried by the voting bodies of the Board.

**FIRST READINGS.....(ITEM 17)**

**17. N. County Conference, Football Playoffs Post-Season Divisional Placement, Assistant Commissioner, Todd Cassen**

The proposal of the N. County Conference Football Playoffs Post-season Divisional Placement Proposal.

This item was presented for first read and will be resubmitted for board action on October 5, 2022.

**INFORMATION ITEMS.....(ITEMS 18-21)**

**18. CIF Meeting Dates, 2022-2023, Commissioner, Joe Heinz**

Mr. Heinz informed the board of the 2022-2023, CIFSDS calendar meetings.

**19. CIF Yearly Forms, Commissioner, Joe Heinz**

Mr. Heinz informed the board of the CIFSDS yearly forms and of the submittal deadline date of June 28, 2022, of the forms (CIF State Representatives to League, CIFSDS Agreement, and Conflict of Interest). The information of the yearly forms were shared with the board as seen in the attached agenda item 19.

20. CIFSDS Spring Assessment Fees, Commissioner, Joe Heinz  
Mr. Heinz informed the board of the spring assessment fees information. He shared that the section would not be collecting school spring assessments for this spring 2022. The CIF State received a California Department of Education grant that was shared with the sections to offset some of the losses the sections sustained during the Covid-19 pandemic. The regular schedule for assessment fees will commence on August 1<sup>st</sup> for the fall of 2022. Mr. Heinz thanked the board for their support of the section during the unprecedented times of the pandemic.
  
21. CIFSDS Annual Appreciation Luncheon on May 31, 2022, 11:30 AM; Liberty Station Conference Center, Commissioner, Joe Heinz  
Mr. Heinz invited the board to attend the CIFSDS Annual Appreciation luncheon of Tuesday, May 31, 2022, 11:30 A.M., Liberty Station Conference Center. The section honors its sponsors and numerous individuals (Model Coaches of the Year, Athletic Director of the Year; CIF Lifetime Passes, and Distinguished Service Award). He looks forward to honoring our section leaders.

At the recommendation of the CIF Commissioner, Mr. Joe Heinz, this portion of the agenda was modified to include additional information for the board which is listed below. No further action was taken on these items.

- Mr. Heinz commended the CIF staff for their positive work ethic and continued commitment towards the betterment of high school athletics throughout the county.
  
- Dr. Staffieri commended retiring Superintendent, Ms. Theresa Ketchum-Grace of the Ramona Unified School District for her many roles in education and as a member of the board of managers, she will be missed.

**ANNOUNCEMENT OF NEXT MEETING / ADJOURNMENT.....Dr. Anne Staffieri, Chair**

22. Next meeting scheduled for October 5, 2022, 10:00 AM; CIF San Diego Section Office, Board Room. **MEETING ADJOURNED AT 11:29 A.M.**