

CIFSDS - TEACHING SPORTSMANSHIP SINCE 1960
MINUTES

CIF-SAN DIEGO SECTION
BOARD OF MANAGERS MEETING
MARCH 23, 2022 – 10:00 AM
VIRTUAL CONFERENCE MEETING



PRELIMINARY FUNCTIONS.....(ITEMS 1-6)

- 1. CALL TO ORDER / PUBLIC COMMENTS REGARDING OPEN/CLOSED SESSION ITEMS10:00 AM, Dr. Anne Staffieri, Chair
THE MEETING WAS CALLED TO ORDER AT- 10:02 A.M.

There was a call for public comments, no public comments were presented.

- 2. INTRODUCTIONS.....Info

Moises Aguirre	Matt Hannan	Vernon Moore
Ward Andrus	Mike Haupt	Roger Ruvalcaba
Steve Baum	Mary Beth Kastan	Greg Smedley
Simon Canalez	Patrick Keeley	Dave Smola
Benjamin Churchill	Theresa Ketchem-Grace	Anne Staffieri
Joseph Clevenger	Dave LeMaster	Mark Stevens
Isla Garza-Gonzalez	Luis Martinez	Anthony Thomas
Scott Giusti	Ron McCowan	
Genevieve Hann	Mark Miller	

CIFSDS Staff: Mr. Joe Heinz; Mr. Todd Cassen; Ms. Stacy Candia; Mr. Ron Marquez.

Guests: Mr. William Chavarin; Mr. John Maffei; Ms. Melissa Roshnaye; Mr. Greg Smedley (proxy Dr. Richard Lawrence).

Board Members Not in Attendance: Dr. Eric Brown; Dr. Patrick Hefflin; Dr. Richard Lawrence; Mr. David MacLeod; Mr. Karl Mueller; Mr. Damon Patterson; Mr. Celso Ruiz; Mr. Mariano Velez.

- 3. CLOSED SESSION TO DISCUSS THE FOLLOWING:
The Board convened to Closed Session at 10:06 AM regarding the following. No Closed Session items were reported on for the following:

- A. *Public Employee Performance Evaluation/Contract: Commissioner, Government Code 54957*
- B. *Public Employee Performance Evaluation/Assistant Commissioner, Government Code 54957*

REGULAR MEETING / OPEN SESSION

- 4. RECONVENE REGULAR MEETING, CALL TO ORDER / REPORT OUT OF CLOSED SESSION..... Dr. Anne Staffieri, Chair
The regular meeting of the Board of Managers was called to order at 10:16 AM by Chair, Dr. Annie Staffieri. No additional reportable action was taken.
- 5. ADOPT BOARD OF MANAGERS' AGENDA..... Dr. Anne Staffieri, Chair
It was moved by Mr. Scott Giusti, seconded by Dr. Benjamin Churchill, to adopt the Board of Managers' Agenda as presented. Motion unanimously carried.

- 6. APPROVAL OF MINUTES, BOARD OF MANAGERS MEETING, JANUARY 19, 2022 Dr. Anne Staffieri, Chair
It was moved by Mr. Joe Clevenger, seconded by Ms. Theresa Ketchum-Grace, to approve the minutes of the January 19, 2022 meeting, as presented. Motion unanimously carried.

NON-ACTION ITEMS(ITEMS 7-8)

- 7. CORRESPONDENCE Joe Heinz, Commissioner
No correspondence submitted.

- 8. COMMISSIONER’S REPORT Joe Heinz, Commissioner
The following announcements and/or updates were presented:

- Mr. Heinz commended all the section schools that hosted the winter CIF Championships. He congratulated the following schools that represented the section at the CIF State Championships: Imperial High School, Runner-up Girls Basketball Div. IV, Scripps Ranch High School, Boys Basketball Champions, Div. IV, San Marcos High School, Girls Soccer, Runner-up Div. I, San Pasqual High School, Boys Soccer Runner-up, Div. I, Torrey Pines High School, Boys Soccer Champions, Div. II, Francis Parker School, Boys Soccer Runner-up, Div. III; Steele Canyon High School, Boys Soccer, Runner-up, Div. IV; La Jolla High School, Girls Water Polo Champions, Div. II, and in the sport of boys and girls wrestling the section had multiple state wrestling champions. The section was well represented at the CIF State Championships.

- Mr. Heinz informed the board that the section had chosen to do an Audit Review Report in lieu of a full audit. The cost savings decision of having a review done versus a full audit was done by most of the sections in the state to assist as a cost savings measure. Mr. Heinz thanked the CIFSDS Finance and Audit Committee for their assistance with vetting the information of the Audit Review Report. The finance committee and its members Superintendent, Escondido UHSD, Dr. Anne Staffieri, Ed.D., Superintendent, Valley Center-Pauma USD, Mr. Ron McCowan, Director of Athletics and Board Treasurer, Mr. Scott Giusti, Superintendent of Business Services, Grossmont UHSD, Mr. Scott Patterson met on February 16, 2022. At the meeting of the 16th, the committee reviewed and vetted the 2020-2021 audit review report. The section’s Auditor, Ms. Melissa Roshnaye, CPA was also present to answer any questions the committee members had regarding the findings and information of the audit review report.

At the recommendation of the CIF Commissioner, Mr. Ron Marquez, CIF Operations and Finance Coordinator, and Ms. Melissa Roshnaye, CPA, of Evergreen Alliance Firm presented the board with the findings and information of the audit review report of the section (comparable data, fiscal year finances, financial statements, material modification, review of revenue, and functional expenses, actuarial report, etc.). Mr. Heinz, Mr. Marquez, and Ms. Roshnaye welcomed feedback and questions from the board regarding the audit review.

The 2020-2021, CIFSDS Audit Review Report was reviewed by the board at the meeting of March 23. No reportable action was taken.

- Mr. Heinz updated the board with the process and information of the designation of officers for the 2022-2023 school year. He shared that a slate of officers would be brought forward at the next board meeting of May 18 for their review and voting.

CONSENT AGENDA Dr. Anne Staffieri, Chair (NONE SUBMITTED)

No consent item(s) submitted.

ROLL CALL VOTE FOR CONSENT AGENDA Dr. Anne Staffieri, Chair (NONE SUBMITTED / NO ROLL CALL REQUIRED)

<input type="checkbox"/> Moises Aguirre	<input type="checkbox"/> Mike Haupt	<input type="checkbox"/> Vernon Moore
<input type="checkbox"/> Ward Andrus	<input type="checkbox"/> Patrick Hefflin	<input type="checkbox"/> Karl Mueller
<input type="checkbox"/> Steve Baum	<input type="checkbox"/> Mary Beth Kastan	<input type="checkbox"/> Angelita Ortiz
<input type="checkbox"/> Eric Brown	<input type="checkbox"/> Patrick Keeley	<input type="checkbox"/> Damon Patterson
<input type="checkbox"/> Simon Canalez	<input type="checkbox"/> Theresa Ketchem-Grace	<input type="checkbox"/> Celso Ruiz
<input type="checkbox"/> Benjamin Churchill	<input type="checkbox"/> Richard Lawrence	<input type="checkbox"/> Roger Ruvalcaba
<input type="checkbox"/> Joseph Clevenger	<input type="checkbox"/> Dave LeMaster	<input type="checkbox"/> Dave Smola
<input type="checkbox"/> Isla Garza- Gonzalez	<input type="checkbox"/> David MacLeod	<input type="checkbox"/> Anne Staffieri
<input type="checkbox"/> Scott Giusti	<input type="checkbox"/> Luis Martinez	<input type="checkbox"/> Mark Stevens
<input type="checkbox"/> Genevieve Hann	<input type="checkbox"/> Ron McCowan	<input type="checkbox"/> Mariano Velez
<input type="checkbox"/> Matt Hannan	<input type="checkbox"/> Mark Miller	

ACTION ITEMS (ITEMS 9-11)

9. Division V Enrollment Cap, Coastal Conference President, Matt Hannan

The review of the Division V Enrollment Cap of the Coastal, Southern, Southeastern, and Frontier Conferences.

It was moved by Dr. Patrick Keeley, seconded by Mr. Dave LeMaster, to approve the proposal of the Division V Enrollment Cap in the sports of girls volleyball, boys basketball, girls basketball, boys soccer, girls soccer, baseball, and softball of the Coastal, Southern, Southeastern, and Frontier Conferences as presented. Motion failed.

The voting bodies of the Board voted on the above item # 9 as follows:

Ayes 8 Noes 17 Absent 7 Abstain 0 Decision: **MOTION FAILED**

Motion failed by the voting bodies of the Board.

10. CIFSDS New School Membership Application, Cristo Rey San Diego High School, Assistant Commissioner, Todd Cassen

The review and approval of the new school membership application, Cristo Rey San Diego High School.

It was moved by Mr. Scott Giusti, seconded by Mr. Ron McCowan to approve the proposal of the new school membership application, Cristo Rey San Diego High School as presented. Motion unanimously carried.

The voting bodies of the Board voted on the above item # 10 as follows:

Ayes 25 Noes 0 Absent 7 Abstain 0 Decision: **MOTION CARRIED**

Motion unanimously carried by the voting bodies of the Board.

11. CIFSDS Master Calendar 2022-2023, Assistant Commissioner, Todd Cassen

The review and approval of the CIFSDS Master Calendar, 2022-2023.

It was moved by Dr. Moises Aguirre, seconded by Dr. Ward Andrus, to approve the proposal of the CIFSDS Master Calendar, 2022-2023 as presented. Motion unanimously carried.

The voting bodies of the Board voted on the above item # 11 as follows:

Ayes 25 Noes 0 Absent 7 Abstain 0 Decision: **MOTION CARRIED**

Motion unanimously carried by the voting bodies of the Board.

BOARD OF MANAGERS FIRST READ/ ACTION ITEM INFORMATION(ITEMS 12-14)

12. (Pursuant to a Motion to Suspend the Rules to allow item(s) 13-14 considered for First Read and Action at the same meeting).

It was moved by Mr. Scott Giusti, seconded by Mr. Dave Smola, to Suspend the Rules governing the order of business to permit item(s) 13-14 be considered for First Reading and Action at the same meeting. Motion unanimously carried.

13. The CIFSDS Adoption of Resolution AB 361, Commissioner, Joe Heinz

The review and approval of the CIFSDS adoption of Resolution AB 361.

It was moved by Dr. Moises Aguirre, seconded by Dr. Andrus Ward, to approve the proposed CIFSDS adoption of Resolution AB 361 as presented. Motion unanimously carried.

The voting bodies of the Board voted on the above item # 13 as follows:

Ayes 25 Noes 0 Absent 7 Abstain 0 Decision: **MOTION CARRIED**

Motion unanimously carried by the voting bodies of the Board.

14. The 2022-2023, CIF State Budget Proposal, Commissioner, Joe Heinz

The review and approval of the 2022-2023 CIF State Budget.

It was moved by Dr. Benjamin Churchill, seconded by Ms. Isla Garza-Gonzalez, to approve the proposed 2022-2023, CIF State Budget as presented. Motion unanimously carried.

The voting bodies of the Board voted on the above item # 14 as follows:

Ayes 25 Noes 0 Absent 7 Abstain 0 Decision: **MOTION CARRIED**

Motion unanimously carried by the voting bodies of the Board.

FIRST READINGS.....(ITEMS 15-16)

15. CIFSDS New School Membership Application, Logan Memorial Educational Campus, Assistant Commissioner, Todd Cassen

The proposal of the new school membership application, Logan Memorial Educational Campus.

This item was presented for first read and will be resubmitted for board action on May 18, 2022.

16. The 2022-2023, CIFSDS Budget Proposal, Commissioner, Joe Heinz

The proposal of the 2022-2023 CIFSDS Budget.

This item was presented for first read and will be resubmitted for board action on May 18, 2022.

INFORMATION ITEMS.....(ITEM 17-19)

- 17. CIFSDS Dues, Commissioner, Joe Heinz
Mr. Heinz informed the board of the Spring per pupil assessments fees that will be invoiced and sent to our member schools on April 1.

- 18. Health and Safety Update, Commissioner, Joe Heinz
Mr. Heinz informed the board of the termination of the K-12 mask mandate that took place on March 11. The mask requirement affects the sport of badminton and boys volleyball. He shared that some member schools/or district may still require masks; he strongly recommend the schools or districts doing so make visiting schools aware of the requirement prior to the athletic contest or event. He shared that “Mega Events” have remained at 1K for indoor events. Mr. Heinz also shared that if a school has an indoor “Mega Event” 1K or more will go from a mandated vaccination check to strongly recommended, effective April 1.

- 19. CIF Lifetime Passes, Commissioner, Joe Heinz
Mr. Heinz asked the board to submit the name of any nominees that have made a significant contribution to the section and its member schools to the section office. This year’s honorees will be recognized for their lifetime passes at the Board meeting of May 18, 2022.

ANNOUNCEMENT OF NEXT MEETING / ADJOURNMENT.....Dr. Anne Staffieri, Chair

- 20. Next meeting scheduled for May 18, 2022, 10:00 AM; Virtual Conference, Via Zoom. **MEETING WAS ADJOURNED AT: 11:52 AM.**