

CIFSIDS - TEACHING SPORTSMANSHIP SINCE 1960

MINUTES
CIF-SAN DIEGO SECTION
EXECUTIVE COMMITTEE MEETING
WEDNESDAY, MAY 10, 2017 – 9:00 AM
HALL OF CHAMPIONS, BOARD ROOM



PRELIMINARY FUNCTIONS.....(ITEMS 1 – 6)

1. CALL TO ORDER / PUBLIC COMMENTS REGARDING OPEN/CLOSED SESSION ITEMSDr. Duane Coleman, Chair
THE MEETING WAS CALLED TO ORDER AT- 9:03 A.M.

2. INTRODUCTIONS.....Info

Executive Committee Members:

Duane Coleman
Timothy Glover
Scott Giusti

Terry Kok
Suzanne O’Connell

CIFSIDS Staff: Mr. Jerry Schniepp; Mr. John Labeta; Ms. Stacy Candia

Committee Members Not in Attendance: Ms. Nancy Acerrio; Mr. Steve Boyle

3. ADJOURN TO CLOSED SESSION TO DISCUSS THE FOLLOWING:
Immediately following the above agenda item (Introductions), this area of the agenda was amended to have the Executive Committee convene to Closed Session at 9:04 AM to discuss:

A. *Public Employee Performance Evaluation: Commissioner, Government Code 54957*

It was moved by Ms. Suzanne O’Connell seconded by Mr. Terry Kok, to approve to have The Executive Committee convene to Closed Session. Motion unanimously carried.

REGULAR MEETING / OPEN SESSION

4. RECONVENE REGULAR MEETING, CALL TO ORDER / REPORT OUT OF CLOSED SESSION.....Dr. Duane Coleman, Chair
The regular meeting of the Executive Committee was called to order at 9:12 AM by Chair, Dr. Duane Coleman.

The following was reported out of Closed Session:

The Chair, Dr. Duane Coleman shared with the committee the evaluation of the CIF Commissioner. Dr. Coleman will review the Commissioner’s evaluation and survey results with the Board of Managers at the Board meeting of May 24.

5. APPROVAL OF EXECUTIVE COMMITTEE AGENDA AND MINUTESDr. Duane Coleman, Chair
It was moved by Mr. Terry Kok, seconded by Mr. Scott Giusti, to adopt the Executive Committee agenda of May 10, 2017 and minutes of March 22, 2017. Motion unanimously carried.

6. APPROVAL OF BOARD OF MANAGERS MEETING AGENDADr. Duane Coleman, Chair
It was moved by Ms. Suzanne O’Connell, seconded by Mr. Scott Giusti, to adopt the Board of Managers agenda. Motion unanimously carried.

NON-ACTION ITEMS.....(ITEMS 7-8)

7. CORRESPONDENCE.....Jerry Schniepp, Commissioner
No correspondence was submitted.

8. COMMISSIONER’S REPORT.....Jerry Schniepp, Commissioner
The following announcements and/or updates were presented:

- Mr. Schniepp updated the committee with the escrow process and the progress of purchasing the CIFSDS office space. Currently the section’s office space is in escrow; the 30 day escrow expires today- the section has not been successful in securing a loan at this time. Mr. Schniepp informed the committee that the section has met with and applied to 5-6 different lending organizations/ banks. The section has asked for a 30 day extension on the current escrow agreement. Mr. Schniepp informed the committee that the section is currently working with East County Schools Federal Credit Union and feels optimistic with the progress being made by the lending institution and their officers.

A round-the-room discussion took place regarding the loan approval process, the possibility of leasing an office space or school space for a limited amount of time, cost/fees involved with the transition/move of the current office space, the storage and fees of the office furniture, supplies, storage items, etc., of the CIFSDS office items.

The Commissioner also informed the committee that there may be a transitional moving gap/time in which the section office may have to close for a small period of time or the possibility of having the CIFSDS office staff work from home during the move and transition of the section office. The last day at the San Diego Hall of Champions is June 15. The office will notify the section’s stake holders of the office closure dates when applicable.

- Mr. Schniepp informed the committee of the selection of the seven (7) CIF Lifetime Pass recipients (Dr. Melinda Blade, Mr. Ned Blass, Mr. Clark Gilbert, Mr. Terry Kok, Ms. Ann Menna, Ms. Suzanne O’Connell, and Mr. Harry Shelton). The awarded honorees will be recognized at the Board meeting of May 24, 2017.
- Mr. Schniepp presented the committee with the information of the expense report of the CIFSDS.

ACTION ITEMS(ITEMS 9-12)

- 9. The 2018 Football Calendar and Playoff Divisions, North County Conference, Assistant Commissioner, John Labeta**
The review of the North County Conference, 2018 Football Calendar and Playoff Divisions.

It was moved by Mr. Terry Kok, seconded by Ms. Suzanne O’Connell, to approve the proposal of the North County Conference, 2018 Football Calendar and Playoff Divisions as presented. Motion unanimously failed.

The voting bodies of the Executive Committee voted on the above item # 9 as follows:

Executive Committee Recommendation: In Favor 0 Opposed 5 Absent 2 Abstain 0

CIFSDS Commissioner’s: In Favor 0 Opposed 2

- 10. The 3 Year Weighted Average For All Sports Divisional Placement, North County Conference, Commissioner, Jerry Schniepp**
The review and approval of the North County Conference, 3 Year Weighted Average for All Sports Divisional Placement.

It was moved by Mr. Suzanne O’Connell, seconded by Mr. Scott Giusti, to approve the proposal of the North County Conference, 3 Year Weighted Average for All Sports Divisional Placement as presented. Motion unanimously carried.

The voting bodies of the Executive Committee voted on the above item # 10 as follows:

Executive Committee Recommendation: In Favor 5 Opposed 0 Absent 2 Abstain 0

CIFSDS Commissioner’s: In Favor 2 Opposed 0

- 11. The CIFSDS Individual Sports Fee Proposal, Commissioner, Jerry Schniepp**
The review and approval of the CIFSDS Individual Sport Fee.

It was moved by Mr. Terry Kok, seconded by Mr. Scott Giusti, to approve the CIFSDS Individual Sports Fee Proposal as presented. Motion unanimously carried.

The voting bodies of the Executive Committee voted on the above item # 11 as follows:

Executive Committee Recommendation: In Favor 5 Opposed 0 Absent 2 Abstain 0

CIFSDS Commissioner's: In Favor 2 Opposed 0

12. The 2017-2018, CIFSDS Budget Proposal, Commissioner, Jerry Schniepp

The review and approval of the 2017-2018, CIFSDS Budget.

It was moved by Ms. Suzanne O'Connell, seconded by Dr. Tim Glover, to approve the proposed 2017-2018, CIFSDS Budget Proposal as presented. Motion unanimously carried.

The voting bodies of the Executive Committee voted on the above item # 12 as follows:

Executive Committee Recommendation: In Favor 5 Opposed 0 Absent 2 Abstain 0

CIFSDS Commissioner's: In Favor 2 Opposed 0

EXECUTIVE COMMITTEE FIRST READ/ ACTION ITEM INFORMATION(ITEMS 13-14)

13. Pursuant to a Motion to Suspend the Rules to allow item 14 be considered for Action prior to a First Reading.

It was moved by Mr. Terry Kok, seconded by Ms. Suzanne O'Connell, to Suspend the Rules governing the order of business to permit item 14 be considered for First Reading and Action at the same meeting.

14. CIFSDS Selection and Designation of Officers and Representatives, Carlsbad USD, Deputy Superintendent, Suzanne O'Connell

The review and approval of the selection and designation of CIFSDS Officers and Representatives to the Board, Executive Committee, and Federated Council.

It was moved by Ms. Suzanne O'Connell, seconded by Mr. Scott Giusti, to approve the CIFSDS Selection and Designation of Officers and Representatives as presented. Motion unanimously carried.

The voting bodies of the Executive Committee voted on the above item # 14 as follows:

Executive Committee Recommendation: In Favor 5 Opposed 0 Absent 2 Abstain 0

CIFSDS Commissioner's: In Favor 2 Opposed 0

FIRST READINGS(ITEM 15)

15. CIFSDS Master Calendar 2018-2019, Assistant Commissioner, John Labeta

The proposal of the CIFSDS Master Calendar, 2018-2019.

This item was presented for first read and will be resubmitted for board action on October 4, 2017.

INFORMATION ITEMS(ITEMS 16-21)

16. CIFSDS Courtesy Cards and Football/Basketball Championships, Commissioner, Jerry Schniepp

Mr. Schniepp shared with the committee that for the last 3 years the championship revenue has dropped in the sports of football and basketball. The section will no longer be accepting CIF Courtesy Cards to gain entrance to a CIFSDS championship event beginning in the fall of 2017. The Courtesy Cards are meant for school athletic administration and for the members of the section's governing board. The section has seen and experienced the cards not being used by its approved allocated users, therefore, will no longer be valid for entry into the championships. He believes we need to tighten things up around the championships. The section

will continue to provide our governance members and their school boards with the hospitality and entrance to championships events .

Mr. Schniepp announced that in the 2016-2017 school year, the student ticket price for championship events were decreased to \$5.00 in the sports of football and basketball so that more students may afford to attend the athletic events of the section. The section found that there was not a significant increase in the amount of students attending the championship events of the section, thus the student ticket prices will return to the 2015-2016 student prices for the 2017-2018 school year. The section lost around 20K dollars in revenue by lowering the student ticket prices. It was discussed that if a school chooses to pre-purchase a block of tickets from the CIFSDS that the request would be reviewed by the CIF Commissioner; the Commissioner will work with schools directly regarding requests.

17. CIFSDS Emergency Action Plan Deadline of August 1, 2017, Commissioner, Jerry Schniepp

Mr. Schniepp reminded the committee of the CIF State Emergency Action Plan Information that was given to schools last year. The information included the CIF Game and Crowd Management Guidelines, Event Emergency Guidelines and the Athletic department Emergency Action Plan: Response Teams template. The CIF State sent the school safety information to school administrators (principals) at the beginning of the 2015-2016 school year.

Mr. Schniepp shared with the committee the CIF State Emergency Action Plan submittal deadline of August 1, 2017. The CIF-San Diego Section will require all section schools to have in place an emergency action plan for its after-school activities and facilities for the safety of the section's student athletes and their communities. Mr. Schniepp reminded the committee that if a school site does not have a school emergency action plan in place on or by the deadline date of August 1, 2017, the school site will not be allowed to host a CIF playoff event. A form will be emailed to the schools or via CIFHome to verify the school.

18. CIF Sit-out Period, Commissioner, Jerry Schniepp

Mr. Schniepp informed the committee of the CIF Sit-out Period information and of the CIF Southern Section's proposal coming in the fall of 2017 for the 2018-2019 school year. Mr. Schniepp believes the sections need balance in the sit-out periods to be equitable throughout the sections and the sports they support. A round-the-room discussion took place regarding the sit-out period for sports. The committee requested that the Commissioner bring forward an example of the variances in the season sport (sit-out period) for their review in the fall.

19. CIF Calendar Meeting Dates, 2017-2018, Commissioner, Jerry Schniepp

Mr. Schniepp informed the committee of the 2017-2018, CIFSDS calendar meetings. The meeting location of the governance meetings are being determined and will be sent out soon.

20. CIF Yearly Forms, Commissioner, Jerry Schniepp

Ms. Candia informed the committee of the CIFSDS yearly forms and the section deadline dates of the yearly forms (CIF State Representatives to League, CIFSDS Agreement, and Conflict of Interest). The information will be placed in the Board agenda of May 24.

21. Annual Appreciation Dinner on May 31, 2017, 5:45 PM; San Diego Hall of Champions, Commissioner, Jerry Schniepp

Mr. Schniepp invited the committee to attend the CIFSDS Annual Appreciation dinner of Wednesday, May 31, 2017, 5:45 P.M.; San Diego Hall of Champions. The section honors its sponsors and numerous individuals (Model Coaches of the Year, Athletic Director of the Year, Commissioner's Award, and Distinguished Service Awards).

*At the recommendation of the Board Chairperson, Dr. Duane Coleman, this portion of the agenda was modified to include additional information from the committee which are listed below. No further action was taken on these Items.

- Committee Chair, Dr. Duane Coleman and CIF Commissioner, Mr. Schniepp thanked and acknowledged the current outgoing Executive Committee and Board of Managers member, Ms. Suzanne O'Connell, Deputy Superintendent of the Carlsbad Unified School District for her years of leadership, service, and dedication to CIF- San Diego Section and to its section stakeholders. Ms. O'Connell work in athletics will be missed but not forgotten; we wish her well.
- Committee Chair, Dr. Duane Coleman and CIF Commissioner, Mr. Schniepp thanked and acknowledged the current outgoing Executive Committee and Board of Managers member, Mr. Terry Kok, Superintendent of the Calvin Christian

School for his years of leadership, service, and dedication to the CIF- San Diego Section, the CIF State, and to its section stakeholders. Mr. Kok has worked in various capacities for the CIF- San Diego Section as a past Board Chair and as a CIF State Federated Council member. His years of service and dedication to athletics have been immeasurable and is looked upon by his fellow peers as an involved leader.

ANNOUNCEMENT OF NEXT MEETING / ADJOURNMENT..... Dr. Duane Coleman, Chair

22. The next meeting of the Executive Committee is scheduled for September 21, 2017, 9:00 AM; CIFSDS Office, Board Room.

THE MEETING WAS ADJOURNED AT: 10:02 AM.

