

**CIFSDS - TEACHING SPORTSMANSHIP SINCE 1960**

**MINUTES  
CIF-SAN DIEGO SECTION  
EXECUTIVE COMMITTEE MEETING  
FRIDAY, FEBRUARY 24, 2017 – 9:00 AM  
HALL OF CHAMPIONS, BOARD ROOM**



**PRELIMINARY FUNCTIONS.....(ITEMS 1 – 3)**

1. CALL TO ORDER / PUBLIC COMMENTS REGARDING OPEN/CLOSED SESSION ITEMS .....Dr. Duane Coleman, Chair  
THE MEETING WAS CALLED TO ORDER AT- 12:03 P.M.
  
2. INTRODUCTIONS.....Info  
Executive Committee Members:  

Nancy Acerrio	Scott Giusti
Steve Boyle	Terry Kok
Duane Coleman	Suzanne O’Connell
Timothy Glover	

  
 CIFSDS Staff: Mr. Jerry Schniepp; Ms. Stacy Candia  
  
 Guests: Ms. Maryetta Castro; Mr. Andres Garcia; Mr. James Tabor
  
3. ADJOURN TO CLOSED SESSION TO DISCUSS THE FOLLOWING:  
No Closed Session items were reported.

**REGULAR MEETING / OPEN SESSION**

4. RECONVENE REGULAR MEETING, CALL TO ORDER / REPORT OUT OF CLOSED SESSION.....Dr. Duane Coleman, Chair  
The regular meeting of the Executive Committee was called to order at **12:05 PM** by Chair, Dr. Duane Coleman. No additional reportable action was taken.
  
5. APPROVAL OF EXECUTIVE COMMITTEE AGENDA .....Dr. Duane Coleman, Chair  
It was moved by Mr. Terry Kok, seconded by Dr. Tim Glover, to adopt the Executive Committee agenda of February 24, 2017. Motion unanimously carried.
  
6. OPEN SESSION TO DISCUSS THE FOLLOWING:  
The following information and/or updates were presented:

- Mr. Schniepp updated and informed the committee with the information of the CIF-San Diego Section Office space. The City of San Diego has decided to move the San Diego, Hall of Champions from its location in Balboa Park. The City’s decision to move the HOC necessitates the CIFSDS office to move. The HOC has shared with the CIFSDS of its pending move. The HOC has not officially notified the CIFSDS of the termination date of lease/contract of the section’s contract; the CIFSDS will have 90 days to vacate the office space pending on the notification date of the City/HOC. The potential move time for the CIFSDS may be as early as this summer.

Mr. Schniepp informed the committee that the HOC and the CIFSDS had been an ideal arrangement for our organization. Mr. Schniepp has explored trying to find a similar office space in Balboa Park, but it has been difficult to find another location within the park that welcomes a sports agency. We have looked into potential locations at Petco Park, Qualcomm, Chargers Park, and San Diego Unified School District school sites. Mr. Schniepp asked the Executive Committee for their direction and feedback regarding the pending move of the CIFSDS office.

A round-the-room discussion took place regarding the CIFSDS office (possible location of new space, purchasing vs leasing options, commercial/property value, tax incentives, return of commercial/property investment, current financial position of the CIFSDS; potential off-site meeting locations, and the notification of the move to the Board of Managers.

- Mr. Schniepp shared with the committee that the section Commissioners have met with two commercial real estate brokers and have viewed commercial office spaces and properties. The Commissioner felt it prudent to be proactive since the HOC is moving- necessitating the move of the CIFSDS office.
- CIF-San Diego Section, Auditor, Mr. Andres Garcia, spoke to the committee regarding the options to buying versus leasing. Mr. Garcia believes the CIFSDS is in a financially sound position to afford the purchase of buying a property. He spoke to the benefits of taxable and non-table income; the section’s sound financial position of no longer having a unfunded liability; the benefits of placing unfunded liability payments towards a purchase or lease; and having the affordability to use 300k towards an commercial investment property. He believes it to be a sound and prudent investment if the section and its board were to decide on a property purchase versus lease.
- CIF-San Diego Section, MFJ Certified Public Account, Ms. Maryetta Castro, shared with committee the benefits of purchasing an investment property versus leasing. The cost comparison of owning a property for 5-10 years has the possibility of a higher return and benefit to the section and its stakeholders. A lease option usually includes a 3-5 year leasing contract and does not afford a financial return to the section and its stakeholders. The section has afforded and has placed 65K annually over several years towards the unfunded liability fund. The fund is paid and fully funded since 2015.

A round-the- room discussion took place regarding the financial responsibilities of purchasing and/or leasing a property; the cost of utilities; fees involved of building maintenance; the cost effectiveness of purchase; centralized location of office space; storage needs; off-site meeting locations; number of meetings; off-site costs of meetings; possible school district sites; possible college sites and the possible fiscal impact to the section stake holders..

- CIF-San Diego Section, Attorney, Mr. James Taber, spoke to the committee regarding his legal recommendation to have the Executive Committee direct the CIF Commissioner, Mr. Jerry Schniepp to form a sub-committee of the Executive Committee members for the property acquisition of a lease or sale of property. The formed sub-committee will work with the Commissioner and establish parameters that would allow the Commissioner to make an offer on a property that would be contingent on Board approval. The sub-committee and the CIFSDS Commissioner will communicate with the Board of Managers regarding a purchase or lease when appropriate.
- CIF-San Diego Section, Executive Committee and Board Chairperson, Superintendent, Dr. Duane Coleman spoke to the committee regarding the importance of communicating with the Board of Managers when appropriate. Dr. Coleman stated the importance of respecting the confidentiality requested by the Hall of Champions but also with notifying and involving the entire Board of Managers when appropriate. The Executive Committee agreed that upon the public announcement from the Hall of Champions of the pending move, the Commissioner will immediately send a letter to the Board of Managers explaining the rationale for the CIFSDS move, the need for confidentiality up to that point and the preparation and action of the Executive Committee prior to the announcement.

It was moved by Mr. Terry Kok, seconded by Dr. Tim Glover, to direct the Commissioner to form a sub-committee of the Executive Committee that would consist of the following members: Dr. Duane Coleman, Superintendent, Oceanside Unified School District, Ms. Suzanne O’Connell, Assistant Deputy Superintendent Carlsbad Unified School District, and Dr. Tim Glover, Superintendent Grossmont Union High School District. Motion unanimously carried.

The Executive Committee agreed that if an offer to purchase office space was to be made, it could not exceed 1.2 million dollars. At such a time that an offer is made, a special meeting of the Board of Managers will be called and the offer will be contingent on the approval of the Board of Managers.

**ANNOUNCEMENT OF NEXT MEETING / ADJOURNMENT**..... Dr. Duane Coleman, Chair

5. The next meeting of the Executive Committee is scheduled for March 22, 2017, 9:00 AM; Hall of Champions, Board Room.  
**THE MEETING WAS ADJOURNED AT: 1:00 PM.**

