

CIFSIDS - TEACHING SPORTSMANSHIP SINCE 1960
MINUTES

CIF-SAN DIEGO SECTION
BOARD OF MANAGERS MEETING
WEDNESDAY, MAY 24, 2017 – 9:00 AM
HALL OF CHAMPIONS, BANQUET ROOM



PRELIMINARY FUNCTIONS.....(ITEMS 1-6)

1. CALL TO ORDER / PUBLIC COMMENTS REGARDING OPEN/CLOSED SESSION ITEMS9:00 AM, Dr. Duane Coleman, Chair
THE MEETING WAS CALLED TO ORDER AT- 9:00 A.M.

There was a call for public comments, no public comments were presented.

2. INTRODUCTIONS.....Info

Nancy Acerrio	Timothy Glover	Suzanne O'Connell
Steve Boyle	Kathy Granger	Hugo Pedroza
Billy Brewer	Steve Hargrave	Mel Robertson
Simon Canalez	Karen Janney	Roger Ruvalcaba
Duane Coleman	Terry Kok	Bill Singh
George Dagnino	Chris Lopez	Dave Smola
Joe Fulcher	Renato Montaño	Mike Stephenson
Scott Giusti	Julie Mottershaw	

CIFSIDS Staff: Mr. Jerry Schniepp; Mr. John Labeta; Ms. Stacy Candia; Mr. Carlton Hoggard; Ms. Vanessa Fowlkes

Guests: Mr. Ned Blass; Dr. Benjamin Churchill; Mr. Clark Gilbert; Mr. Matt Hannan; Mr. Joe Heinz; Mr. John Maffei; Ms. Ann Menna; Mr. Joe Naiman.

Board Members Not in Attendance: Ms. Melissa Brown; Dr. Justin Cunningham; Mr. Eric Dill; Ms. Mary Gorsuch; Mr. Patrick Hefflin; Mr. Carl Johnston; Mr. Doug Kline; Mr. Karl Mueller; Mr. Richard Pimentel; Dr. Anne Staffieri; Mr. Mark Stevens.

3. CLOSED SESSION TO DISCUSS THE FOLLOWING:
The Board convened to Closed Session at 9:02 AM regarding the following:

A. *Public Employee Performance Evaluation: Commissioner, Government Code 54957*

REGULAR MEETING / OPEN SESSION

4. RECONVENE REGULAR MEETING, CALL TO ORDER / REPORT OUT OF CLOSED SESSION..... Dr. Duane Coleman, Chair
The regular meeting of the Board of Managers was called to order at 9:12 AM by Chair, Dr. Duane Coleman.

The following was reported out of Closed Session:

The Board reviewed the annual evaluation of Mr. Jerry Schniepp, Commissioner of the CIF San Diego Section. The evaluation is based on a survey sent out to all of the members of the Board of Managers as well as observation of Mr. Schniepp's work by the Executive Committee. The survey received a high percentage of respondents.

This is the sixth evaluation of the Commissioner since he took office in November of 2011.

The survey asked five basic questions about the commissioner's performance. The five questions were directly related to his job description. Those surveyed were asked to respond to the five questions with a rating of Needs Improvement, Meets Expectations, or Excellent. They could also make comments on each of the five sections.

The surveys once again showed a very positive response in every area of Mr. Schniepp's leadership. We received many positive individual comments that gave specific examples of how he has met or exceeded expectations. Mr. Schniepp's leadership of the Executive Committee as well as his willingness to seek advice from the Board of Managers greatly increased communication and effectiveness within the entire organization. Mr. Schniepp continues to grow as a leader not only in the CIFSD region, but also in the state federation, making the CIFSDS a powerful influence statewide.

Mr. Schniepp continues to do an outstanding job as CIF Commissioner. His vision that he shared in his first year has progressed extremely well. His leadership especially in the area of budget, working consistently with the Finance Committee, and values and ethics of leadership, has been an important step for the organization's maturity.

5. ADOPT BOARD OF MANAGERS' AGENDA Dr. Duane Coleman, Chair
It was moved by Mr. Bill Singh, seconded by Mr. Terry Kok, to adopt the Board of Managers agenda. Motion unanimously carried.
6. APPROVAL OF MINUTES, BOARD OF MANAGERS MEETING, APRIL 5, 2017 Dr. Duane Coleman, Chair
It was moved by Mr. Bill Singh, seconded by Mr. Steve Hargrave, to adopt the minutes of April 5, 2017. Motion unanimously carried.

NON-ACTION ITEMS(ITEMS 7-8)

7. CORRESPONDENCEJerry Schniepp, Commissioner
No correspondence was submitted.
8. COMMISSIONER'S REPORTJerry Schniepp, Commissioner
The following announcements and/or updates were presented:

- Mr. Schniepp updated the board on the status of the CIFSDS office space and the significant changes that have occurred recently. Due to the challenges of securing a loan, the section Commissioner has cancelled the escrow and purchase of acquiring the property of 2221 Camino Del Rio South, #200 & 202, San Diego, CA. 92108. The section will be leasing a new office space located in Mission Valley at: 3636 Camino Del Rio North #200, San Diego, CA 92108.

The new office space is large enough to hold the section's governance meetings and the meetings of the advisory for all sports. Mr. Schniepp looks forward to having a few Open House's for our section schools and our stake holders. We will inform the board of the Open House dates in the future. Mr. Schniepp believes the section will be able to purchase a property in the future and looks forward to having a positive move. Due to the office move the section office will be closed June 12-16 and will re-open for business on Monday, June 19.

- Mr. Schniepp and the CIF Board of Managers, Chair, Dr. Duane Coleman, presented the following recipients with the CIFSDS Lifetime Pass: Mr. Ned Blass; Mr. Clark Gilbert; Ms. Ann Menna; Dr. Harry Shelton (not present); Dr. Melinda Blade; Mr. Terry Kok; and Ms. Suzanne O'Connell. Mr. Schniepp and Dr. Duane Coleman, thanked and honored each individual for their outstanding contributions and service to the section, community, and their member schools.

Please note: Immediately following the above information item (Commissioner's Report, CIFSDS Lifetime Passes), this area of the agenda was amended to have The Board break at 9:31 AM.

The Board returned from break and reconvened the regular open session meeting at 9:37 AM.

CONSENT AGENDADr. Duane Coleman, Chair (NONE SUBMITTED)
No consent items submitted

ROLL CALL VOTE FOR CONSENT AGENDA Dr. Duane Coleman, Chair (NONE SUBMITTED / NO ROLL CALL REQUIRED)

- | | | |
|--|--|---|
| <input type="checkbox"/> Nancy Acerrio | <input type="checkbox"/> Melissa Brown | <input type="checkbox"/> George Dagnino |
| <input type="checkbox"/> Steve Boyle | <input type="checkbox"/> Duane Coleman | <input type="checkbox"/> Eric Dill |
| <input type="checkbox"/> Billy Brewer | <input type="checkbox"/> Justin Cunningham | <input type="checkbox"/> Joe Fulcher |

___ Scott Giusti
___ Timothy Glover
___ Mary Gorsuch
___ Kathy Granger
___ Steve Hargrave
___ Patrick Hefflin
___ Karen Janney
___ Carl Johnston

___ Doug Kline
___ Terry Kok
___ Chris Lopez
___ Renato Montaña
___ Julie Mottershaw
___ Karl Mueller
___ Suzanne O'Connell
___ Hugo Pedroza

___ Richard Pimentel
___ Mel Robertson
___ Roger Ruvalcaba
___ Bill Singh
___ Dave Smola
___ Anne Staffieri
___ Mike Stephenson
___ Mark Stevens

ACTION ITEMS (ITEMS 9-12)

9. **The 2018 Football Calendar and Playoff Divisions, North County Conference, Assistant Commissioner, John Labeta**
The review of the North County Conference, 2018 Football Calendar and Playoff Divisions.

It was moved by Mr. Scott Giusti, seconded by Mr. Terry Kok, to approve the proposal of the North County Conference, 2018 Football Calendar and Playoff Divisions as presented. Motion unanimously failed.

The voting bodies of the Board voted on the above item # 9 as follows:

Ayes 0 Noes 21 Absent 11 Abstain 0 Decision: **MOTION FAILED**

Motion unanimously failed by the voting bodies of the Board.

10. **The 3 Year Weighted Average For All Sports Divisional Placement, North County Conference, Commissioner, Jerry Schniepp**
The review and approval of the North County Conference, 3 Year Weighted Average for All Sports Divisional Placement.

It was moved by Mr. Steve Boyle, seconded by Mr. Mike Stephenson, to approve the proposal of the North County Conference, 3 Year Weighted Average for All Sports Divisional Placement to commence in the fall of 2017 in the sport of football and to be implemented for all additional CIF-San Diego Section sports in the winter of 2017 and spring of 2018 as presented. Motion unanimously carried.

The voting bodies of the Board voted on the above item # 10 as follows:

Ayes 21 Noes 0 Absent 11 Abstain 0 Decision: **MOTION CARRIED**

Motion unanimously carried by the voting bodies of the Board.

11. **The CIFSDS Individual Sports Fee Proposal, Commissioner, Jerry Schniepp**
The review and approval of the CIFSDS Individual Sport Fee.

It was moved by Dr. Tim Glover, seconded by Mr. Steve Hargrave, to approve the CIFSDS Individual Sports Fee Proposal as presented. Motion unanimously carried.

The voting bodies of the Board voted on the above item # 11 as follows:

Ayes 21 Noes 0 Absent 11 Abstain 0 Decision: **MOTION CARRIED**

Motion unanimously carried by the voting bodies of the Board.

12. **The 2017-2018, CIFSDS Budget Proposal, Commissioner, Jerry Schniepp**
The review and approval of the 2017-2018, CIFSDS Budget.

It was moved by Mr. Terry Kok, seconded by Mr. Bill Singh, to approve the proposed 2017-2018, CIFSDS Budget Proposal as presented. Motion unanimously carried.

The voting bodies of the Board voted on the above item # 12 as follows:

Ayes 21 Noes 0 Absent 11 Abstain 0 Decision: **MOTION CARRIED**

Motion unanimously carried by the voting bodies of the Board.

BOARD OF MANAGERS FIRST READ/ ACTION ITEM INFORMATION (ITEMS 13-14)

13. Pursuant to Motion to Suspend the Rules to allow item 14 be considered for Action prior to a First Reading.

It was moved by Mr. Scott Giusti, seconded by Dr. Karen Janney to Suspend the Rules governing the order of business to permit item 14 be considered for First Reading and Action at the same meeting.

14. CIFSDS Selection and Designation of Officers and Representatives, Carlsbad USD, Deputy Superintendent, Suzanne O’Connell.

The review and approval of the selection and designation of CIFSDS Officers and Representatives to the Board, Executive Committee, and Federated Council.

It was moved by Mr. Bill Singh, seconded by Mr. Steve Hargrave to approve the CIFSDS Designation of Officers as presented. Motion unanimously carried. Officers were approved as follows:

- CIF State Federated Council Representative: Dr. Duane Coleman, Ed.D. and Ms. Nancy Acerrio (2 year term 2017-2019).
- CIF State Federated Council Representative: Mr. Steve Boyle (2 year term elected through 2018)
- CIF Board of Managers Officers for the 2017-2018 school year: Dr. Duane Coleman, Ed.D. (Chair), Dr. Tim Glover, Ed.D. (Vice Chair), and Mr. Scott Giusti (Treasurer).
- CIFSDS Executive Committee Members for the 2017-2018 school year: Dr. Duane Coleman, Ed.D. (Chair), Dr. Tim Glover, Ed.D. (Vice Chair), Mr. Scott Giusti (Treasurer), Mr. Steve Boyle (Federated Council), Ms. Nancy Acerrio (Federated Council), Dr. Mel Roberston, Ed.D. (At-Large), and Mr. Dave Smola (At-Large).

The voting bodies of the Board voted on the above item # 14 as follows:

Ayes 21 Noes 0 Absent 11 Abstain 0 Decision: **MOTION CARRIED**

FIRST READINGS(ITEM 15)

15. CIFSDS Master Calendar 2018-2019, Assistant Commissioner, John Labeta

The proposal of the CIFSDS Master Calendar, 2018-2019.

This item was presented for first read and will be resubmitted for board action on October 4, 2017.

INFORMATION ITEMS(ITEMS 16-22)

16. CIFSDS Courtesy Cards, Commissioner, Jerry Schniepp

Mr. Schniepp shared with the board that for the last 3 years the championship revenue has dropped in the sports of football and basketball. The section will no longer be accepting CIF Courtesy Cards to gain entrance to a CIFSDS championship event beginning in the fall of 2017. The Courtesy Cards are meant for school athletic administration and for the members of the section’s governing board. The section has seen and experienced the cards not being used by its approved allocated users, therefore, will no longer be valid for entry into the championships. He believes we need to tighten things up around the championships. As the section has done in the past we will continue to provide and honor our governance members, our school boards, and participating schools administrations with the hospitality and entrance to championships events of the section.

17. Student Ticket Prices at Football and Basketball Championships, Commissioner, Jerry Schniepp
Mr. Schniepp announced that in the 2016-2017 school year, the student ticket price for championship events were decreased to \$5.00 in the sports of football and basketball so that more students may afford to attend the athletic events of the section. The section found that there was not a significant increase in the amount of students attending the championship events of the section, thus the student ticket prices will return to the 2015-2016 student prices for football and basketball for the 2017-2018 school year. The section lost around 20K dollars in revenue by lowering the student ticket prices. It was discussed that if a school chooses to pre-purchase a block of tickets from the CIFSDS that the request would be reviewed by the CIF Commissioner; the Commissioner will work with schools directly regarding requests. The CIFSDS will continue to make championships memorable for member schools and section stake holders.

18. CIFSDS Emergency Action Plan Deadline of August 1, 2017, Commissioner, Jerry Schniepp
Mr. Schniepp reminded the board of the CIF State Emergency Action Plan Information that was given to schools last year. The information included the CIF Game and Crowd Management Guidelines, Event Emergency Guidelines and the Athletic department Emergency Action Plan: Response Teams template. The CIF State sent the school safety information to school administrators (principals) at the beginning of the 2015-2016 school year.

Mr. Schniepp shared with the board the CIF State Emergency Action Plan submittal deadline of August 1, 2017. The CIF- San Diego Section will require all section schools to have in place an emergency action plan for its after-school athletic events/ activities and facilities for the safety of the section’s student athletes and their communities. Mr. Schniepp reminded the board that if a school site does not have a school emergency action plan in place on or by the deadline date of August 1, 2017, the school site will not be allowed to host a CIF playoff event. A form will be emailed to the schools or via CIFHome to verify the school.

19. CIF Sit-out Period, Commissioner, Jerry Schniepp
Mr. Schniepp informed the board of the CIF Sit-out Period information and of the CIF Southern Section’s proposal coming in the fall of 2017 for the 2018-2019 school year. Mr. Schniepp believes the sections need balance in the sit-out periods to be equitable throughout the sections and the sports they support.

20. CIF Calendar Meeting Dates, 2017-2018, Commissioner, Jerry Schniepp
Mr. Schniepp informed the board of the 2017-2018, CIFSDS calendar meetings. A revised calendar with the new CIFSDS business address and the meeting location of the Executive Committee and Board of Managers meetings will be sent out soon.

21. CIF Yearly Forms, Commissioner, Jerry Schniepp
Ms. Candia informed the board of the CIFSDS yearly forms and of the submittal deadline date of June 30, 2017 of the yearly forms (CIF State Representatives to League, CIFSDS Agreement, and Conflict of Interest). The information of the yearly forms were shared with the board as seen in the attached agenda Item 21.

22. Annual Appreciation Dinner on May 31, 2017, 5:45 PM; San Diego Hall of Champions, Commissioner, Jerry Schniepp
Mr. Schniepp invited the board to attend the CIFSDS Annual Appreciation dinner of Wednesday, May 31, 2017, 5:45 P.M.; San Diego Hall of Champions. The section honors its sponsors and numerous individuals (Model Coaches of the Year, Athletic Director of the Year, Commissioner’s Award, and Distinguished Service Awards). The appreciation dinner of May 31 will be last of section’s event at San Diego Hall of Champions.

ANNOUNCEMENT OF NEXT MEETING / ADJOURNMENT..... Dr. Duane Coleman, Chair

23. Next meeting scheduled for October 4, 2017, 9:00 AM; CIF-San Diego Section Office, Board Room, located at 3636 Camino Del Rio North #200, San Diego, CA 92108. **THE MEETING WAS ADJOURNED AT: 10:09 AM.**