

Important Information for San Diego High School Girls Golf Coaches

1. SCGA Membership Applications for brand new golfers must be sent to John Morello at San Marcos High School by **Friday, September 11**.
John Morello
1615 W. San Marcos Blvd.
San Marcos, CA 92078
A blank SCGA member application is available on the CIF website, www.cifsd.org. Please see the PDF SCGA Membership Application.
2. SCGA membership numbers are available online for all returning players at the CIF web site, www.cifsd.org. Please see the PDF titled **September SCGA Membership Roster**.
3. Post all scores by the Saturday following a match. ALL final scores must be posted by midnight on **Friday, October 30, 2009**. No exceptions.
4. You may begin to post scores online **Tuesday, September 1, 2009**.
5. If a player was registered for online posting last year you do not have to register again. If you remember the password you can begin posting scores immediately. If the player was not previously registered for online score posting you must register the player before posting scores.
6. To register a player for online score posting please take the following steps: Use the following link, http://www.idcreports.com/members/member.html?p=select_club. Enter the club name (SD High School Girls) and select S402 – SD HIGH SCHOOL GIRLS, enter the player's SCGA number - DO NOT put a dash with the member number, enter your **school code only** as the last name, and at the end be sure to click the Continue button with the mouse rather than hit the enter key on the keyboard. Once you have registered you will then need to login to post scores. Type in the player's member number and password this should bring you to a screen which looks like your index look up but on the top right in red you should see Post Score. Click on Post a Score and follow the prompts.
7. If you do not see the correct ratings for the tees played DO NOT post the score. Please contact Fran Nee at the SCGA office to get the correct ratings. (800) 913-7242 x314 or fnee@scga.org
8. On September 24 and October 26 the SCGA will be taking scores for month end processing. The SCGA updates Handicap Indexes once a month. Once the scores have been pulled for processing the golfer will not see them again until the first of the following month when the new Handicap Indexes are available. At that point in time the scores will officially become a part of the player's scoring record. Online scores are pulled from viewing on the website only; they are still retained at the golf course and will be available for viewing online at the first of the next month.
9. To verify score postings go to the SCGA web site, www.scga.org and under the Handicap/Member Services menu select Handicap Index Look Up. Under Handicap Look Up enter the players six digit SCGA membership number and select Scores Current Month from the top menu items. This will show any internet scores that have been posted online during the revision period.
10. To delete any players who are no longer part of the team, please print out a copy of your school roster and draw a line through any names of players to be deleted. Lists may be faxed to (818) 980-5019 attention Fran Nee. Or you may email any names of players to be deleted from your school to Fran Nee at fnee@scga.org.